

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
Tuesday, May 12, 2015**

A work session of the Cochise County Board of Supervisors was held on Tuesday, May 12, 2015 at 11:30 a.m. in the Recorder's Office, 1415 Melody Lane, Building B, Bisbee, Arizona.

Present: Patrick G. Call, Chairman; Ann English, Vice-Chairman; Richard R. Searle, Member

Staff Present: Michael J. Ortega, County Administrator

James E. Vlahovich, Deputy County Administrator

Lois Klein, Finance Director

Arlethe G. Rios, Clerk of the Board

Christine Rhodes, County Recorder

Chairman Call called the meeting to order at 11:30 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

INTRODUCTIONS

ITEMS FOR DISCUSSION

Board of Supervisors

1. Budget Work Session - Discussion of County budget for Fiscal Year 2015-2016 specifically: the Recorder's Office.

Ms. Sylvia Gruhn, Deputy County Recorder, said that revenues are down from the previous year and she expected this trend to continue due to more electronic recordings.

Supervisor Searle asked if there were fee differences for electronic recordings.

Ms. Gruhn said that the fee change was due to legislative changes that would become effective on July 1, 2015. She also reviewed current costs for document storage, voter registration, and noted that there had been a postage increase, which would directly impact early ballots.

Supervisor Searle asked about the cost of digital document storage.

Mr. Ortega said that the County had paid for digital document storage upfront and all maintenance costs were being covered by the general fund along with \$60,000 of salaries

for the office.

Ms. Gruhn stated that digital document storage and electronic recordings were more common instead of antiquated records in microfilm. She asked if the decision package for the carpet and chairs for the office had been approved.

Mr. Ortega said that the decision package had been approved for next fiscal year.

The Board thanked the Recorder's staff for the update.

Chairman Call adjourned the meeting at 11:53 a.m.

APPROVED:

Patrick G. Call, Chairman

ATTEST:

Arlenthe G. Rios, Clerk of the Board